



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
St Paul, Minnesota 55101-1806

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**TEMPORARY BANNER/SIGN PERMIT REQUEST FORM**

**A copy of the banner/sign and a site plan showing where the sign will be displayed must be included with this application along with the permit fee of \$52.00.**

**APPLICANT:** NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_

**BANNER/SIGN LOCATION:**  
ADDRESS \_\_\_\_\_  
CROSS STREETS \_\_\_\_\_

**BANNER/SIGN SIZE:** WIDTH \_\_\_\_\_ LENGTH \_\_\_\_\_ **VALUATION OF WORK**  
TOTAL SQ. FT. \_\_\_\_\_ \$ \_\_\_\_\_

**PLEASE SUBMIT A COPY OF BANNER/SIGN AND A SITE PLAN WITH SIGN LOCATION**

DATE SIGN TO BE PUT UP \_\_\_\_\_

DATE SIGN TO BE TAKEN DOWN \_\_\_\_\_

SIGN TO BE ATTACHED TO \_\_\_\_\_  
(If attached to a building, permission is required from the property owner)

**OFFICIAL USE ONLY IN THIS AREA**

PERMIT APPLICATION # \_\_\_\_\_

**CITY FORESTER:**

(If attached to a tree on public property)

APPROVED \_\_\_\_\_  
BY \_\_\_\_\_

DENIED \_\_\_\_\_  
DATE \_\_\_\_\_

**PUBLIC WORKS:**

(If over public right-of-way)

APPROVED \_\_\_\_\_  
BY \_\_\_\_\_

DENIED \_\_\_\_\_  
DATE \_\_\_\_\_

**ZONING:**

APPROVED \_\_\_\_\_  
BY \_\_\_\_\_

DENIED \_\_\_\_\_  
DATE \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_